



HUB International Insurance Services Inc. will be hosting a talk being given by Martin Levy of Human Resources 4U

Human Resources Issues for Business Owners

Get Human Resources wrong and you can bankrupt your business, get it right and you can grow your bottom line. This interactive session will cover areas often overlooked by small and midsize businesses and help you to understand some of the pitfalls of doing business in California.

The topics covered will be:

- Employees vs. independent contractors
- Exempt vs. non-exempt employees
- Outside sales and inside sales exemptions
- Rules for rest and meal breaks
- Payroll mistakes that can cost you
- Proper hire and termination procedures
- Discrimination Law – Title VII, ADA, ADEA, FEHA
- Leave Law – FMLA, CFRA, PDL, ADA/FEHA, PFL
- I-9
- Wage Orders
- Illness & Injury Prevention Plans
- Required training
- The importance of handbooks & personnel policy updates
- Personnel file maintenance
- Required postings
- The value of job descriptions
- The value of a salary structure

Date: June 7, 2012

Time: 8:00 AM – 10:00 AM

Location: 4371 Latham Street, Suite # 106, Riverside, CA 92501

For reservations contact: Ken McElvany - (877) 825-2681 or kenneth.mcelvany@hubinternational.com

A complimentary continental breakfast will be served

Martin Levy



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